

RFQ23CCP01Q Subdivision Engineer Questions & Answers

I was wondering what type of help you will be needing in this solicitation.

The county is looking for qualified entities to provide subdivision engineering design, review, coordination, administration, consultation, and general engineering expertise on an as-needed basis.

Would being awarded this contract preclude a firm from participating in any private development projects within the County while the contract is in effect?

No.

See below for our questions:

1. Can you confirm that respondents need to fill-out the HUB Acknowledgement form or the DBE form? (The HUB form is in the RFP packet but the DBE Commitment form is mentioned in the checklist – just wanting to confirm)

Please fill out the HUB form.

2. From our knowledge of plan reviews undertaken by the County - the attached items (see attached page) struck through in red are not a part of county reviews. Please confirm if the items struck out will be a part of the plan reviews?

Mechanical, structural, electrical, architectural, sample collection & review will be a part of the plan reviews.

I have questions about RFQ # 23CCP01Q.

1. Do tabs count toward the 10-page limit?

No, they do not.

2. Does the County want resumes from the subconsultant team we list, as well as similar projects they've completed, their references, and their qualifications? Or can we provide their resumes with job experience within their respective resumes as sufficient to meet these requirements?

You can provide resumes with job experience within their respective resumes.

Caldwell County Agenda Item Request Form

To: All Elected Officials and Department Heads – Hand deliver or scan & email to stephanie.mckee@co.caldwell.tx.us and ezzy.chan@co.caldwell.tx.us . Deadline is 5:00 pm Tuesday before the Regular meetings, however, please submit this completed form ASAP. “Anything missing will cause the Agenda Item to be held over to the next Regular meeting,” according to our Rules & Procedures.

AGENDA DATE: _____

Type of Agenda Item

- Consent Discussion/Action Budget Amendment
 Public Hearing Executive Session Special Presentation

What will be discussed? What is the proposed motion?

1. Costs:

Actual Cost or **Estimated Cost** \$ _____

Is this cost included in the County Budget? _____

Is a Budget Amendment being proposed? _____

2. Agenda Speakers:

	Name	Representing	Title
(1)	_____	_____	_____
(2)	_____	_____	_____
(3)	_____	_____	_____

3. Backup Materials: None To Be Distributed _____ total # of backup pages
(including this page)

4. _____
Signature of Court Member

Date

Commissioners Court-Tuesday, September 26th, 2023
County Purchasing Department
RFQ 23CCP01Q Subdivision Engineering Services

Discussion Items:

Dear Judge and Commissioner's

After receiving Commissioner's Court approval to receive proposals for Caldwell County Subdivision Engineering Services, Caldwell County received five (5) qualifying proposals. The proposals were scored, and it was determined that Doucet scored the highest based on qualifications, similar projects completed, location, and references. Therefore, it is the recommendation of the Purchasing Department that Caldwell County grant the award opportunity to Doucet.

Notable Budget Items: None at this time

Recommendation to Commissioner's Court:

County Purchasing Department respectfully recommends the following:

**Request approval the award opportunity to Doucet for RFQ 23CCP01Q
Subdivision Engineering Services.**

Department Head Signature:

Carolyn M. Caro

Caldwell County - RFQ 23CCP01Q			
Subdivision Engineering			
Qualification Proposal Opening 09/05/2023 Time: 2:00 PM			
Issue Date:	8/8/2023	Department:	Purchasing
Closing Date:	9/5/2023	Phone:	512-359-4685
Respondent:	Respondent Address:	Opened at:	
PRD Land Development	12621 Featherwood Dr, Suite 200 Houston TX 77034	2:06	5
CobbFendley	320 Barnes Dr, Suite 106 San Marcos, TX 78666	2:10	3
Quiddity	3100 Alvin Devane Blvd, Suite 150 Austin, TX 78741	2:12	2
Doucet	7401 B HWY 71W, Suite 160 Austin, TX 78735	2:14	1
Colliers Engineering & Design	3421 Paesanos PKWY San Antonio, TX 78231	2:16	4

Purchasing Agent Signature: Carolyn M. Caro

Witness Name: Gabi Saldana

Witness Signature: Gabi Saldana

Evaluation Scoring Sheet

RFQ 23CCP01Q Subdivision Engineering Services

Name of Company/Firm: PRD Land Developments

Comments:	Max Points	Score
Qualifications:	25 pts	19

Similar Projects Completed	25 pts	18
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Location	25 pts	16
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References:	25 pts	15
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Total: 68

Evaluation Scoring Sheet

RFQ 23CCP01Q Subdivision Engineering Services

Name of Company/Firm: Cobb - Fendley

Comments:	Max Points	Score
Qualifications:	25 pts	19

Similar Projects Completed	25 pts	21
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Location	25 pts	23
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References:	25 pts	20
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Total: 83

Evaluation Scoring Sheet

RFQ 23CCP01Q Subdivision Engineering Services

Name of Company/Firm: Doucet

Comments:	Max Points	Score
Qualifications:	25 pts	23

Similar Projects Completed	25 pts	23
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Location	25 pts	24
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References:	25 pts	23
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Total: 93

Evaluation Scoring Sheet

RFQ 23CCP01Q Subdivision Engineering Services

Name of Company/Firm: Quiddity

Comments:	Max Points	Score
Qualifications:	25 pts	21

Similar Projects Completed	25 pts	21
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Location	25 pts	24
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References:	25 pts	19
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Total: 85

Evaluation Scoring Sheet

RFQ 23CCP01Q Subdivision Engineering Services

Name of Company/Firm: Colliers

Comments:	Max Points	Score
Qualifications:	25 pts	20

Similar Projects Completed	25 pts	19
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Location	25 pts	19
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References:	25 pts	17
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Total: 75

Evaluation Scoring Sheet

RFQ 23CCP01Q Subdivision Engineering Services

Name of Company/Firm: *PRD Land Development Services*

Comments:	Max Points	Score
Qualifications:	25 pts	<i>18</i>

Similar Projects Completed	25 pts	<i>15</i>
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Location	25 pts	<i>15</i>
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References:	25 pts	<i>15</i>
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Total: *63*

Evaluation Scoring Sheet

RFQ 23CCP01Q Subdivision Engineering Services

Name of Company/Firm: *Cobb-Fendley*

Comments:	Max Points	Score
Qualifications:	25 pts	<i>18</i>

Similar Projects Completed	25 pts	<i>20</i>
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Location	25 pts	<i>24</i>
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References:	25 pts	<i>23</i>
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Total: *84*

Evaluation Scoring Sheet

RFQ 23CCP01Q Subdivision Engineering Services

Name of Company/Firm: *Doncet*

Comments:	Max Points	Score
Qualifications:	25 pts	<i>24</i>

Similar Projects Completed	25 pts	<i>22</i>
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Location	25 pts	<i>24</i>
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References:	25 pts	<i>22</i>
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Total: *92*

Evaluation Scoring Sheet

RFQ 23CCP01Q Subdivision Engineering Services

Name of Company/Firm: *Quiddity*

Comments:	Max Points	Score
Qualifications:	25 pts	<i>22</i>

Similar Projects Completed	25 pts	<i>20</i>
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Location	25 pts	<i>24</i>
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References:	25 pts	<i>15</i>
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Total: *81*

Evaluation Scoring Sheet

RFQ 23CCP01Q Subdivision Engineering Services

Name of Company/Firm: *Collins*

Comments:	Max Points	Score
Qualifications:	25 pts	<i>20</i>

Similar Projects Completed	25 pts	<i>18</i>
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Location	25 pts	<i>18</i>
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References:	25 pts	<i>15</i>
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Total: *71*